SETTING UP YOUR STUDENT ACCOUNT: *(one-time registration process)*

1. **Navigate to the Broward Single Sign-On (SSO) page.** ➔ http://browardschools.com/sso

Click the button that says "Register Now/Login"

2. **Enter username and password**
Username: Student ID (10-digit student number)
(Exp. 0123456789)

Password: Pmm/dd/yyyy (student birthdate preceded by a captial P)
(Exp. P09/23/2001)
(Unless the student has changed the password)
Parents login with students credentials.
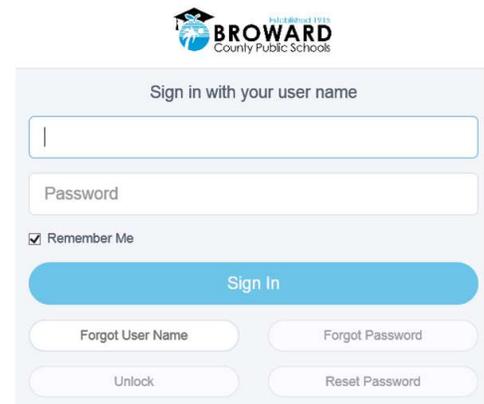
3. **IF IT IS YOUR FIRST TIME,** set up your security questions by following the prompts.

4. Once student has logged in, password can then be changed.

5. **IF PROMPTED,** install the Sailpoint Browser Tool. *(In order to access your instructional and digital materials on the Launchpad, you will need to download the SailPoint Browser tool/plug-in.)* If you use multiple browsers, you will need to download the plug-in for each.

6. The Launchpad should be visible.

7. Click on Canvas

and accept Terms of Use, so students can access courses and textbooks.

IF IT IS YOUR FIRST TIME ACCESSING YOUR LAUNCHPAD, please logout & close the browser to complete your account set-up. ***THEN***, reopen the browser and click on the SailPoint logo on the top right-hand side of your browser and login to get back to your Launchpad. **FINISHED!**

SUPPORTED BROWSERS
Microsoft Internet Explorer (excluding Edge)
Mozilla Firefox
Google Chrome
Apple Safari
7/31/17